

**Weber-Morgan Board of Health**  
**Minutes of Meeting**  
**April 25, 2016**

The Weber-Morgan Board of Health held its regular and annual meeting on April 25, 2016 in the Health Department auditorium at 477 23<sup>rd</sup> Street. The meeting was called to order at 4:02 p.m. with Logan Wilde presiding.

**BOARD MEMBERS PRESENT:**

Logan Wilde, Chair	Dr. Frank Brown	James Ebert	Kerry Gibson
Dave Holmstrom	Ken Johnson	Tina Kelley	Toby Mileski
Brent Taylor			

**BOARD MEMBERS NOT PRESENT:**

Matt Bell	Neil Garner
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**STAFF MEMBERS PRESENT:**

Brian Bennion	Kay Larrison	Lou Cooper	Dung Banh
Colleen Jenson	Jarelyn Cox	Brian Cowan	Michelle Cooke
Scott Braeden	Cathy Bodily	Lori Buttars	Bryce Sherwood
Jesse Bush	Sheri Winn	Lori Greene	Sheri Winn
Lacey McFarland	Travis Olsen	Bryan Sherman	Roxanne Gonzales
Haley Hamblin	Anna Guzman	Mandy Webb	Jann Fawcett
Sunny Hayes	JoAnn Wengreen		

**OTHERS PRESENT:**

Chris Crockett – Weber County Deputy Attorney			
Eli Johnson – Weber County Sheriff's Office			
Cristina Duke	Rev. Kim James	Karen Thurber	Becky Jacobson
Neil Gilfillan	Eric Jacobson	Yaeko Bryner	

**Welcome and Introductions – Logan Wilde**

**Logan Wilde** calls the meeting to order at 4:02 p.m. and welcomes those in attendance.

**Approval of Minutes of February 22, 2016-Logan Wilde** **Motion Passes**

A **MOTION** is made by **Dave Holmstrom** and **SECONDED** by **Toby Mileski** to approve the minutes as written. The **MOTION** passes unanimously.

**Approval of Weber County Mitigation Plan-** **Motion Passes**  
**Eli Johnson/Cathy Bodily**

**Eli Johnson** reminds the Board that in September, a draft of the Weber County Pre-Disaster Mitigation Plan was presented. This is an infrastructure protection plan. He explains that since the time the plan was introduced, it has been approved by FEMA. He asks for approval to adopt the plan. A **MOTION** is made by **Toby Mileski** and **SECONDED** by **Kerry Gibson** to approve the Weber County Pre-Disaster Mitigation Plan. The **MOTION** passes unanimously.

## **2016 Fee Schedule Approval-Kay Larrison**

**Motion Passes**

**Kay Larrison** reviews the fee schedule and explains the state legislature has increased the fee for additional birth and death certificates from \$8 to \$10 and a death certificate reissue fee from \$1 to \$3. These fees will stay with the health department and go into effect July 1, 2016. The fee for the medical examiner to clear a burial transit permit will go from \$7 to \$107 which will go to the state. The clinic has a new vaccine available with the fee ranging from \$130 to \$170 depending on which of two suppliers are used. One vaccine is a 2 series and the other a 3 series which is reflective in the cost. Environmental health has made changes to the fee schedule to make information clearer. Sampling has been listed as \$75 a year but \$25 for 3 months and \$50 for 6 months is also offered and has been added to the schedule. The wording for intermittent food has changed to make it easier to understand and the word 'worker' has been changed to 'handler' for food permits. Permits for Food Safety Manager did not have the word 'permit' after it and has been corrected. A new fee has been added for sanitizer test strips which will be charged cost only. There is a **MOTION** by **Ken Johnson** and **SECONDED** by **James Ebert** to approve the 2016 Fee Schedule. The **MOTION** passes unanimously.

## **Directors Report- Brian Bennion**

**Information Only**

**Brian Bennion** reports that an internal audit was conducted in February and the final report will be shared when it becomes available. Parent Night/Teen Driver class was held at both Fremont High and Morgan High Schools with 355 participants. This class goes over safe driving habits for new teenaged drivers. In March, a full scale Strategic National Stockpile (SNS) exercise was conducted at the fairgrounds which included media coverage. A few weaknesses were identified but was considered an overall success. Upcoming events include Safe Kids Day to be held May 14<sup>th</sup> at the Newgate Mall and the Boy Scout Public Health Workshop on June 2<sup>nd</sup>. This will be the third time this workshop has been offered and there have been 50 to 60 scouts attending each time. He reminds the Board about the NALBOH Conference on August 10-12 in St. Louis, Missouri, which is excellent training for board members and asks interested members to contact him. Registration needs to be completed before the end of June. He encourages board members to review the customer complaint procedure and gives an update on the health annex. He says 911 has decided to stay at the public safety building so the health department will work on finding a suitable use for the space.

## **Chairman's Report-Logan Wilde**

**Information Only**

**Logan Wilde** says he has nothing to report.

## **Public comment**

**Eric Jacobson** attended the health department board meeting last month and was told that there was a committee looking into diesel testing. He asks what progress has been made. **Brian Bennion** states that the Air Quality Advisory Committee (AQAC) met 2 weeks ago and will give a presentation to the Air Quality Work Group. This Work Group consists of 5 board members, 3 members of the AQAC, and health department staff. The Air Quality Work Group (AQ Work Group) will make a recommendation

to this Board and then, if they vote to proceed, take it to public hearing for 30 days for public input. The AQ Work Group will meet at the end of May so more should be known by the middle of June. **Eric Jacobson** says he hopes the Board is aware that there are many citizens who want this to pass and hopes the committee and work group are considering this. The AQAC is open to the public with the agenda posted on the Weber-Morgan Health Department website but the AQ Work Group is not a public meeting.

**Kim James** introduces herself as the Pastor of the First United Methodist Church in Marriott-Slaterville and explains that she was unable to attend the last meeting to voice her opinion about this public health concern of air quality and diesel testing. She mentions that yesterday a big diesel truck pulled out in front of her emitting a big black blast of smoke, adding to the air pollution. Many people are sick, elderly, and suffer greatly and she hopes that it will be taken seriously for the welfare and well-being of our people.

**Frank Brown** asks if there is a contact person for the group to get information as to regarding meeting schedules.

**Karen Thurber** states that she is a member of the Unitarian Universalist Church of Ogden and is here to voice her concern on the issue of air quality. She has 3 children, 2 who suffer from asthma, and grandchildren with respiratory problems. She would like to see diesel testing move forward.

**Ken Johnson** informs the public that he is the Chairman on the Work Group and would be happy to receive comments by e-mail.

The meeting adjourns at 4:22 p.m. The next meeting is scheduled for June 27, 2016 at 4:00 p.m.

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**BOARD MEMBERS PRESENT FOR ANNUAL MEETING:**

Logan Wilde, Chair	Neil Garner	Dr. Frank Brown	James Ebert
Kerry Gibson	Dave Holmstrom	Ken Johnson	Tina Kelley
Toby Mileski	Brent Taylor		

**BOARD MEMBERS NOT PRESENT:**

Matt Bell

**STAFF MEMBERS PRESENT:**

Brian Bennion	Kay Larrison	Lou Cooper	Dung Banh
Colleen Jenson	Jarelyn Cox	Brian Cowan	Michelle Cooke
Scott Braeden	Cathy Bodily	Lori Buttars	Bryce Sherwood
Jesse Bush	Sheri Winn	Lori Greene	Sheri Winn
Lacey McFarland	Travis Olsen	Bryan Sherman	Roxanne Gonzales
Haley Hamblin	Anna Guzman	Mandy Webb	Jann Fawcett
Sunny Hayes	JoAnn Wengreen		

**OTHERS PRESENT:** Chris Crockett – Weber County Deputy Attorney

The Annual Meeting is called to order at 4:45.

At the request of a board member, **Brian Bennion** gives a brief overview of new legislation that would allow a county to create a united local health department which combines the local health department with the local substance abuse authority and the local mental health authority. He explains that there has been a few discussions about how this would work in Weber and Morgan Counties and if it would allow for better collaboration and service to the community. There needs to be more discussion and information gathered on this topic before any decision can be made.

#### 2016 Annual Report

**Brian Bennion** goes over the 2016 Annual Report and highlights the health department's accomplishments for the year.

#### Budget/Fund Balance

**Kay Larrison** explains that the beginning 2016 fund balance is \$3.3 million. She reports the Finance Committee met 2 weeks ago to discuss the use of the fund balance. Staff was asked to provide proposals for one time boost money and how they would use it to expand programs out in the community. Seven proposals were sent to board members to review and rank by priority. There is discussion about spending the money, the 3 times that the health department has lost money in terms of mill rate, and grant driven mandated programs. The Community Health Assessment (CHA) indicates what issues the community feels is important and the fund balance money could be used in those areas. Using the money by working towards sustainability such as "train-the-trainer" is discussed. Board members who have not rated the proposals are asked for their rankings. There is a decision to expand the Finance Committee to discuss the fund balance further. Frank Brown, Dave Holmstrom, and Brent Taylor will join James Ebert and Logan Wilde on this committee.

#### Open Meeting Act/Board of Health Policies

**Chris Crockett** reviews the Open Meeting Act and explains details about posting notices about meetings, e-mailing other board members, and closed meetings. He suggests board members review the board of health policies that were handed out and asks for input to determine if policies need to be a board discussion. He gives information on conflict of interest issues and explains that the board could establish a policy.

#### Goals

**Logan Wilde** says that there has been discussion on the direction for the Board to go and has asked for input. He is interested in policy goals for the Board and would like to discuss some measurable goals. **Brent Taylor** suggests an advertising campaign for a catchy or easy to remember phone number or website to report smoking vehicles, active transportation trails, and if an additional ordinance for smoking vehicles is needed or is what legislation passed enough. The process for handling these vehicles is explained. **Logan Wilde** explains he doesn't want to get into the program aspect as the Board is not designed to come up with programs. Working out the budget and planning for the 3-5 years are the types of goals he is interested in looking into. He asks board members to send him ideas.

The meeting adjourns at 6:10.