

**WEBER-MORGAN BOARD OF HEALTH  
MINUTES OF MEETING  
August 26, 2013**

The Weber-Morgan Board of Health held its regular meeting on August 26, 2013 in the Health Department auditorium at 477 23<sup>rd</sup> Street. The meeting was called to order at 4:00 p.m. with Jay Jenkins presiding.

**BOARD MEMBERS PRESENT:**

Jay Jenkins, Chair	Tina Kelley, Vice Chair
Jan Zogmaister	Kerry Gibson
Neil Garner	Rich Harris
Ken Johnson	Matthew Bell
Frank Brown	Jamie Grandpre

**BOARD MEMBERS EXCUSED:**

Dave Holmstrom

**STAFF MEMBERS PRESENT:**

Gary House	Kay Larrison
Louis Cooper	Colleen Jenson
Brian Cowan	Cindy Pitcher
Michelle Cooke	Lori Buttars
Michela Gladwell	George Chino
Keri Whitely	Sondra Mitchell

**OTHERS PRESENT:**

Chris Allred	James Ebert
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**Welcome – Jay Jenkins**

**Jay Jenkins** calls the meeting to order at 4:00 p.m.

**Employee of the Quarter – Colleen Jenson**

**Colleen Jenson** introduces Keri Whitely as Employee of the Quarter. Keri is the WIC Office Manager and has spent the past quarter covering another manager who was on maternity leave. She supervises the front desk staff and sends out a weekly email with upcoming events and reminders. Keri is always willing to step in and learn new processes. She is presented with a certificate and gift card.

**Approval of Minutes of June 24, 2013 – Jay Jenkins**

A **MOTION** is made by **Rich Harris** and **SECONDED** to accept the minutes as written. The **MOTION** passes unanimously.

**Motion Passes**

**Monthly Management Reports for June and July – Gary House**

**Gary House** points out that there are regular monthly items as well as seasonal events.

**Information Only**

**2013 Second Quarter Statistical and Financial Reports – Gary House** **Information Only**

**Gary House**, addressing the statistical report, speaks to the average WIC caseload which is dropping and is a trend statewide. This could mean that people are getting jobs and don't need the services. Environmental Health statistics are up over 1<sup>st</sup> quarter due to seasonal activity. Clinical services are stable. Health Promotion has wide swings. The cardio program counts number of students in the classroom; injury program counts all who attend Safe Kids Day; teen pregnancy counts the number that attends presentations; tobacco counts Newspaper in Education circulation. In response to questioning, Mr. House says electronic cigarettes have no state or federal regulation and, until there is strong evidence to support regulation, there will be opposition. He recommends leaving it at the state level rather than addressing it at the local level. There is discussion about the Utah Indoor Clean Air Act, e-cigarette cartridges, and letting experts collect the data needed. The financial report shows the department has collected and spent 47% over 50% of the year. Tax funds are reported separately from each division so WIC shows a lag in collections because we cannot charge county administration fees to the grant.

**Food Handler Program Update – Lou Cooper** **Information Only**

**Lou Cooper** says the program started August 1<sup>st</sup> with over 400 permits issued the three days prior. We are training around 40 people a day with two classes, 9:00 a.m. and 2:30 p.m. Spanish is taught Tuesday at 9:00. Wednesday afternoon classes start at 3:30 to accommodate students and working public. Morgan classes are scheduled by appointment. Test scores used to average 70% and are now up to 90%. Discussion follows: employees at the jail have been provided a special class, on-line registration for class is available, and social media circulated the word prior to implementation.

**Board of Health Evaluation Tool – Ken Johnson** **Information Only**

**Ken Johnson** hands out results of those that responded to the NALBOH Board of Health Assessment tool. He suggests that the board choose 1 or 2 items to discuss and move forward. This will be discussed again at next board meeting.

**NALBOH/UALBH Conference Update – Ken Johnson** **Information Only**

**Ken Johnson** reports that January 1, 2014, he will be the Past President of the Utah Association of Local Boards of Health. Tom Godfrey is the new President; Gay Ray, President Elect; Ann Benson, Secretary; and Kathy Taylor, Treasurer. Cameron Mitchell, former Health Officer of Wasatch County, has taken over as Executive Director of the Utah Association of Local Health Departments, replacing Kathy Froerer. There are several new state initiatives; one is funding public health in Utah. There was good turnout and discussion at the breakfast meeting. It was determined that 90% of what is done is tied to funding; 10% is what the community needs. There is discussion regarding discretionary funding for Weber Human Services, getting the message to State Legislators to get funding, and getting Boards of Health together to send the message.

**Public Comment**

**Gary House** states that Senator Stuart Reed is proposing raising the smoking age from 19 to 21 to parallel drinking age. There is discussion about current smokers under 21 and the effect on college campuses.

**Executive Closed Session – Jay Jenkins**

**Motion Passes**

**Jay Jenkins** requests a motion to enter into closed session to discuss Health Officer character, competence, or physical/mental health. A **MOTION** is made by **Kerry**

**Gibson** and **SECONDED**. A roll call vote is taken.

Kerry Gibson           Aye

Ken Johnson           Aye

Matthew Bell           Aye

Neil Garner            Aye

Tina Kelley            Aye

Jay Jenkins            Aye

Jan Zogmaister        Aye

Frank Brown           Aye

Jamie Grandpre        Aye

Rich Harris            Aye

The motion passes.

The meeting adjourns at 6:10 pm. Next meeting is scheduled for October 28, 2013 at 4:00 p.m.