

**WEBER-MORGAN BOARD OF HEALTH  
MINUTES OF MEETING  
February 25, 2013**

The Weber-Morgan Board of Health held their regular meeting on February 25, 2013 in the Health Department auditorium at 477 23<sup>rd</sup> Street. The meeting was called to order at 4:00 p.m. with Jay Jenkins presiding.

**BOARD MEMBERS PRESENT:**

Jay Jenkins, Chair	Tina Kelley, Vice-Chair
Neil Garner	Rich Harris
Ken Johnson	Kerry Gibson
Dave Holmstrom	Matthew Bell
Jan Zogmaister	Frank Brown
Jamie Grandpre	

**STAFF MEMBERS PRESENT:**

Gary House	Kay Larrison
Louis Cooper	Claudia Price
Cindy Pitcher	Gwen Hadley
Brian Cowan	Lori Buttars
Michelle Cooke	George Chino
Michela Gladwell	Sondra Mitchell
Elaine Wendt	Scott Braeden
Amy Carter	Nan Rogers

**OTHERS PRESENT:**

Chris Allred	William Holyoak
Kevin Lott	Jerry Paskett
Marc Gaynor	Rod Clendenin

**Welcome – Jay Jenkins**

**Jay Jenkins** calls the meeting to order at 4:00 p.m.

**Approval of Minutes of January 28, 2013 – Jay Jenkins**

**Motion Passes**

A **MOTION** is made by **Dave Holmstrom** and **SECONDED** to accept the minutes as written. The **MOTION** passes unanimously.

**Indoor Tanning Bed Sanitation Regulation Amendment – Michela Gladwell**

**Motion Passes**

**Michela Gladwell** says the amendments to the Weber-Morgan Health Department Indoor Tanning Bed Regulation went to public hearing on February 20<sup>th</sup> and there were no comments. She summarizes the changes to the regulation which are related to changes to the state rule. They include health department permitting, parental requirements for minors, a new consent form, revised signage and warnings. After questioning and discussion, she asks the Board for approval of the amended regulation. A **MOTION** is made by **Neil Garner** and **SECONDED** to accept the regulation as amended. The **MOTION** passes unanimously.

**Wastewater Variance Request – Michela Gladwell**

**Motion Passes**

**Michela Gladwell** introduces Bill Holyoak who represents Allen Willie’s request for a variance to the 20,000 square foot of contiguous space with a less than 25% slope requirement per our regulation. Mr. Willie has three lots in Morgan; one is developed, two are affected by a stream that requires a variance. The new proposal, with a packed bed media system, now meets the set back requirements. Michela refers to the minutes of the Onsite Wastewater Advisory Committee from 2009 and the recent meeting in February 2013 where the advisory committee has approved the variance. **Brian Cowan** clarifies part of the minutes from the February advisory committee meeting regarding the need of our regulation being more restrictive than state rule on R317 which is the minimum lot size. The state rule has no requirements to slope. When the state rule is rewritten, the concern is keeping the contiguous property with the slope requirement. After clarification and discussion, a **MOTION** is made by **Matt Bell** and **SECONDED** to grant the variance for Mr. Willie’s property as approved by the advisory committee. The **MOTION** passes unanimously.

**Monthly Management Report for January – Gary House**

**Information Only**

**Gary House** asks for comments on the report. There are none.

**Accreditation Checklists – Gary House**

**Information Only**

**Gary House** refers to the Board of Health meeting in October 2012 regarding his presentation on accreditation saying he meant no offense to any members of the board. As part of his commitment to the board to have staff complete the “Readiness Survey”, he presents the results of four separate checklists put out by the Public Health Accreditation Board (PHAB). Seven members of the management team completed the checklists, and a spreadsheet showing those results is given to board members. The four checklists cover the initial, prerequisite, process readiness, and organizational readiness totaling 31 questions. There is discussion as to whether the Board wants to pursue accreditation, on-line information/training for board members, and an assessment tool for the Board that Ken Johnson may be covering. The website is [www.phaboard.org](http://www.phaboard.org).

**Air Quality Advisory Committee Report – Kevin Lott**

**Information Only**

**Kevin Lott**, chair of the committee, addresses the Board with information from the last I/M Air Quality Advisory Committee meeting held earlier in the month. Copies of minutes have been sent to board members. He explains that, after much discussion, the committee adopted some organizational procedures regarding committee members that pertain to attendance and misconduct. If a member misses two consecutive or 50% of the meetings, they’ll be contacted by the chair or vice-chair and possibly removed from the committee. If a station owner or technician on the committee has had their permit or license suspended or revoked, they can be removed for cause but have the option to reapply once they get their permit back. There is discussion about a current member whom he identified as Rod Clendenin who is a station owner whose testing technician permit is revoked and testing station permit is suspended but will get reinstated next month; the option of him filling in as an alternate with or without voting privileges; and removal issues – would he be replaced right away, would the spot be held open, will this be handled on a case-by-case basis. **Ken Johnson** reports that he attended the advisory committee meeting and that Mr. Clendenin admitted passing the covert car intentionally

and agreed with the vote that someone not licensed should not be on the committee. Mr. Johnson said both Brian Cowan and Applus made an attempt to contact Cal Pack but was turned away. The Board doesn't always get a clear picture and he supports Brian, Applus, and the staff for their comments. **Rod Clendenin** is given the opportunity to speak to the Board. He has been on the committee since the beginning and has a hard time with how the program is progressing. Good technicians won't work in the program; they're asked to do dumb things. He did pass the (covert) vehicle where the EGR was taken off; they don't test for those gases. He did vote to remove himself from the committee, he's been told not to expect the machine to work all the time, and he has had to have customers return three times because a machine went down on a Friday. **Kevin Lott** says the committee is bringing this policy to the Board of Health for information; they don't need to vote. **Brian Cowan** clarifies that the intent is for an internal operating policy to allow the advisory committee to refer a member to the board for removal if necessary. **Chris Allred** questions this internal policy and reminds the Board that the advisory committee is to 'advise' the Board. The Board needs to make sure they're OK with it. He suggests either creating an addendum to the resolution or creating a new resolution and coming back to the Board later. **Jay Jenkins** assigns him to work on this in conjunction with staff and send a draft to board members in two weeks to allow time for review and consideration before the next meeting.

#### **Board of Health Meeting Time Change – Jay Jenkins**

**Information Only**

**Jay Jenkins** asks for input on the discussion that was entertained last board meeting about changing the date or time of board meetings. Comments include: Davis Board of Health meets at 7:00 a.m.; move to earlier start time; in 18 years meetings have always been in the afternoons; can't meet before 4:00 p.m.; normal meetings are 1 ½ hours long; and starting at 7:00 a.m. means being done by 8:00 a.m. The final decision was to keep the date/time as is but make an effort to stay on task, study the agenda and information ahead of time, and move quicker through the meetings.

#### **Directors Report – Gary House**

**Information Only**

**Gary House** reports that there are two public health events he'd like board members to know about. **Amy Carter**, public health nurse/epidemiologist, reports that Weber-Morgan Health district has a defined chickenpox outbreak in a junior high school within the Weber School District. Parents and staff have been notified and one non-vaccinated student has been excluded from school. She also reports that the department had its first pediatric death from influenza. The child, under age 2, was seen by her physician and put on antibiotics then later taken to the emergency room and transferred to Primary Children's Hospital where she died. Flu activity is higher this year than past few years. **Lori Buttars**, Public Information Officer, reports on the pertussis media campaign launched this morning to educate parents, grandparents, care givers, and anyone close to infants under 3 months on how and why to get a pertussis vaccination. Board members are given an infant t-shirt with the poster that will be used as part of the media blitz.

#### **Public Comment**

There is none.

**Executive Closed Session – Jay Jenkins**

**Motion Passes**

**Jay Jenkins** requests a motion to enter into closed session to discuss employee evaluation. A **MOTION** is made by **Jan Zogmaister** and **SECONDED**. A roll call vote is taken.

Dave Holmstrom	Aye
Kerry Gibson	Aye
Ken Johnson	Aye
Neil Garner	Aye
Matt Bell	Aye
Tina Kelley	Aye
Jay Jenkins	Aye
Jan Zogmaister	Aye
Frank Brown	Aye
Jamie Grandpre	Aye
Rich Harris	Aye

**Reconvene Regular Meeting – Jay Jenkins**

**Motion Passes**

A **MOTION** is made by **Ken Johnson** and **SECONDED** to return to public meeting of the Board of Health. The **MOTION** passes unanimously.

The meeting adjourns at 6:05 pm. Next meeting is scheduled for March 25, 2013 at 4:00 p.m.