

WEBER-MORGAN BOARD OF HEALTH

MINUTES OF MEETING

August 25, 2014

The Weber-Morgan Board of Health held its regular meeting on August 25, 2014 in the Health Department auditorium at 477 23rd Street. The meeting was called to order at 4:02 p.m. with Neil Garner presiding.

BOARD MEMBERS PRESENT:

Neil Garner, Chair	Tina Kelley
Ken Johnson	Jan Zogmaister
Jamie Grandpre	Toby Mileski
Dave Holmstrom	

BOARD MEMBERS EXCUSED:

Dr. Frank Brown	Matt Bell
Kerry Gibson	Brent Taylor

STAFF MEMBERS PRESENT:

Brian Bennion	Kay Larrison
Claudia Price	Dung Banh
Colleen Jenson	Cindy Pitcher
Lou Cooper	Brian Cowan
Michela Gladwell	Pedro Lozano
Josh Miller	Cathy Bodily
Lori Buttars	Bryce Sherwood
JoAnn Wengreen	Jacob Matthews

OTHERS PRESENT:

Monette Hurtado, Deputy Weber County Attorney

Welcome and Introductions – Neil Garner

Neil Garner calls the meeting to order at 4:02 p.m. and welcomes those in attendance.

Approval of Minutes of July 28, 2014 – Neil Garner

A **MOTION** is made by **Jan Zogmaister** and **SECONDED** by **Tina Kelley** to approve the minutes as written. The **MOTION** passes unanimously.

Motion Passes

Discussion and Approval of Strategic Plan – Brian Bennion

Brian Bennion gives the Board a PowerPoint presentation of the proposed Strategic Plan for 2014-2018. He explains that the plan will help assist and guide the department by setting goals, strategies, and objectives that will help to maximize potential value to the public while providing a blueprint for the staff and stakeholders. The Strategic Plan consists of six goals, twenty-two strategies, and eighty-two objectives that link together the ten essential services of public health and the state health improvement plan. The department will be held accountable by reporting to the Board of Health three times each year; the first in January, one midyear, and the

Motion Passes

last at the end of the year. Jacob Matthews is introduced as the consultant who has been assisting the department with putting the plan together. Brian summarizes each goal and answers questions concerning employee turnover rates, addressing language barriers on additional goals in the plan, costs of implementing the plan, visiting cities during annual celebrations, and how to measure performance, goals accomplished and quality improvement. A **MOTION** is made by **Ken Johnson** and **SECONDED** by **Jan Zogmaister** to approve the Strategic Plan for 2014-2018. The **MOTION** passes unanimously.

Air Quality Advisory Committee Report – Brian Cowan

Information Only

Brian Cowan hands out I/M Station Applications to show the board members what information is required to file for a permit. With regards to Section 8.1.1.6 in the I/M Regulation that reads “Other information required by the Department”, he reports that he took it to the Air Quality Advisory Committee meeting on August 12th and it was discussed. The committee was divided some felt that it had the potential for abuse while others felt it provides the department flexibility to address any unusual or extenuating circumstances. Based on their discussion, the recommendation from the Committee was that they did not see a need to implement a rule change at this time. This has not been taken to the State Division of Air Quality or the EPA for their review. **Dave Holmstrom** raised a question on Agenda Item 3 in the AQAC minutes concerning whether to renew the contract with APPLUS or to send out a request for proposal (RFP). He said it is vague on how they are going to save money and asked why they would not send out an RFP. **Brian Cowan** explains that by staying with APPLUS there is quite a substantial savings with a reduction of monthly fees for stations and a reduction for the test authorization fee that the stations collect from customers. He goes on to say Cache and Davis counties have both sent out RFP’s within the last couple of years and so the department has an idea of what the cost could be, so instead of getting new equipment, software, and having to retrain technicians, the staff’s recommendation is to stay with APPLUS. **Brian Cowan** further explains how the department has received better pricing through working with Salt Lake County due to volume, what the department plans to do with the savings, and whether it would be worthwhile and cost effective in incorporating diesel testing along with what other counties are doing with diesel testing. The department is hoping to put diesel testing on the October agenda.

Board of Health Assessment Survey – Ken Johnson

Information Only

Ken Johnson asks the Board if they would like to proceed with the self-assessment survey to compare where they are now as to a year ago. Information from the survey will help to find ways to improve on areas needed. The consensus was to send the survey out again, let the new board members have an opportunity to take it, and then discuss the results in either an annual board meeting or plan a work session. **Brian Bennion** mentions the survey is one step in the process of becoming accredited. **Ken Johnson** reminds the board members that this survey is evaluating themselves as a Board and how they are supporting the health department and not assessing the health department.

NALBOH Annual Conference Update – Neil Garner

Information Only

Neil Garner reports that he attended the conference along with Matt Bell, Toby Mileski, and Ken Johnson. He asks Toby and Ken for comments. **Toby Mileski** says it was very interesting and enlightening to learn that health departments across the country face some of the same problems we do and shared how they solved those problems. He said health departments that have gone through the accreditation process have really come a long way and it is worth looking at. He also comments that in the breakout sessions he was able to visit with other county board members and said that some have challenges that we don't have to deal with and he appreciates what our department does. **Ken Johnson** reports that the group who does the community health rankings are moving to the next phase of the project- not just giving out rankings but also information on how to improve in low ranking areas. He tells of a session which public health legal experts spoke on key things a board of health would need to understand as far as legal aspects. He expresses how much he enjoyed being with the other board members and being able to get to know them better. **Neil Garner** reports that he attended three breakout sessions about legal issues a Board has to be careful of as far as following certain rules and processes, how accountable a Board should be, and understanding their role. He says that having some training on the legal side would be beneficial. He explains that some Boards don't have legal advice and how much he values our legal counsel. He informs the Board that Ken Johnson was nominated to be the President-Elect for the NALBOH organization and was unanimously supported. There was a lot of discussion about e-cigarettes and what other local Boards of Health are doing, and he expects to see something done on a national level. An FDA representative was present and says that they are working on a policy and received 72,000 comments when it went to public hearing. Utah is well respected in local board of health groups and was well represented with 14 representatives attending. He stated how beneficial it was to meet with people from other areas in Utah and expressed gratitude for allowing them to attend the conference.

Directors Report- Brian Bennion

Information Only

Brian commends the staff for using their resources the best they can and for the great job that they are doing.

Monthly Leadership Report

The department has been busy with fairs, presentations, drafting regulations, and are making progress with emergency preparedness by preparing an organizational chart with names and what training can be done to prepare staff for those roles.

Update on e-cigarette draft Regulation

Health Promotions and Environmental Health divisions have been working hard on the research and drafting of the regulation. Monette Hurtado has almost completed her review. Our department is watching Davis County closely, although they are only addressing manufacturing of e-cigarette products. Our department is going to include compliance checks as well as manufacturing and labeling. Salt Lake County is in the process of writing a regulation similar to ours. The regulation will be presented to the Board at September's meeting. A meeting will be held on Wednesday to finalize the draft, after which we will send to the Board for their review.

UALBH Annual Symposium

There were no comments.

Other Business

Neil Garner reports on the Statewide Pediatric Disaster Surge Planning and how one accident can overwhelm the surge capacity of local health care. The states involved in the regional meeting were Utah, Wyoming, Idaho, Montana, and Nevada. He mentions a map of our area showing the distribution of pediatric critical care by states which shows Wyoming, who has no certified pediatric specialists to care for emergency planning, as being in our area. Wyoming was very interested in Utah's capacity as they would possibly need to use the services we have available in our area. This would be not only for disasters and accidents but pandemic outbreaks as well. He said it was an honor to go and represent his employer as well as the Weber-Morgan Health Department. **Brian Bennion** comments that it shows the need for counties to cross over and have regional planning units. An example is the northern region of Utah which is recognized nationally as a model for the entire nation in emergency preparedness.

Public comment

No public comment

The meeting adjourns at 5:02 p.m. Next meeting is scheduled for September 22, 2014 at 4:00 p.m.