

**WEBER-MORGAN BOARD OF HEALTH
MINUTES OF MEETING
November 24, 2014**

The Weber-Morgan Board of Health held its regular meeting on November 24, 2014 in the Health Department auditorium at 477 23rd Street. The meeting was called to order at 4:01 p.m. with Neil Garner presiding.

BOARD MEMBERS PRESENT:

Neil Garner, Chair	Tina Kelley
Ken Johnson	Jan Zogmaister
Matt Bell	Brent Taylor
Jaime Grandpre	Dave Holmstrom

BOARD MEMBERS EXCUSED:

Dr. Frank Brown	Toby Mileski
Kerry Gibson	

STAFF MEMBERS PRESENT:

Brian Bennion	Kay Larrison
Lou Cooper	Claudia Price
MaryLou Adams	Colleen Jenson
Cindy Read	Lori Buttars
Cathy Bodily	Brian Cowan
JoAnn Wengreen	Abby Weymouth

OTHERS PRESENT:

James Ebert

Welcome and Introductions – Neil Garner

Neil Garner calls the meeting to order at 4:01 p.m. and welcomes those in attendance.

Approval of Minutes of October 27, 2014 – Neil Garner

Motion Passes

A **MOTION** is made by **Ken Johnson** and **SECONDED** by **Dave Holmstrom** to approve the minutes as written. The **MOTION** passes unanimously.

Approval of E-cigarette Permit Fees – Brian Cowan

Motion Passes

Brian Cowan presents the Board with the fees associated with the e-cigarette regulation and explains that values were presented in previous meetings, fees were discussed but not approved, and asks for approval of an annual fee of \$100 for an E-cigarette, ENDS, ENDS paraphernalia, E-liquid retail permit and \$100 for an E-liquid manufacturing endorsement. A **MOTION** is made by **Jan Zogmaister** and **SECONDED** by **Tina Kelley** to approve the E-cigarette Permit Fees. The **MOTION** passes unanimously.

Board of Health Self-Assessment Survey Results – Ken Johnson

Information Only

Ken Johnson reports to the board members that in comparing this year's assessment with last year's, they scored a little better. He went over some areas that had scored

low and discussed ways that may help. Some of the low areas can be addressed at the annual meeting in April. He asks a few of the health department staff to take the survey to give board members input on how staff feels they are doing as a Board.

WIC 40 Year Anniversary Presentation- Colleen Jensen

Information Only

Colleen Jensen shows a video about the history of the WIC program and gives a handout explaining the critical role WIC plays in building a better future for America's children. She reports that last Friday the WIC staff had a retreat that included nutrition education. On November 7th, the biennial management evaluation was held and there were no findings. The state nutritionist said that the employees were doing an excellent job in providing quality nutrition and breastfeeding services to their clients. She says the number of enrolled WIC participants is 7245 and they served 87% of those enrolled in October as compared to the state percentage which is 83%.

Budget Update- Brian Bennion

Information Only

Brian Bennion tells the board members that the requested budget has been approved. He will work with the Commission to address funding requests for public health related services with USU Extension Service, Weber Human Services, and Golden Spike Event Center to help fund them with public health related services. He states the department will be adding money to the budget with two new grants that the department has received as well as adding seven new full time employees to work on those grants. The fiscal committee is working on a plan for the fund balance. There is discussion about criteria as to how the fund balance should be used. **Neil Garner** requests feedback from board members and asks them to contact Ken Johnson or himself if they have any information or concerns.

Directors Report- Brian Bennion

Information Only

Monthly Leadership Report

There were no comments.

Legislative Committee

Brian Bennion states that there has been a request from the President of the Utah Association of Local Boards of Health to put together a legislative committee with a board member sitting in on weekly phone calls that the Health Officers have during the legislative session. **Neil Garner** comments that he thinks it is important to have a representative on the committee and asks if we can wait until the first of the year as some board members appointments will be expiring this year. **Ken Johnson** states that it would be beneficial for someone who understands the legislature to sit on the committee.

Board Meeting Change for December – Brian Bennion

Motion Passes

Brian Bennion recommends cancelling the Board of Health meeting in December because of the holidays. A **MOTION** is made by **Matt Bell** and **SECONDED** by **Ken Johnson** to cancel the Board of Health meeting in December and reconvene in January. The **MOTION** passes unanimously.

Ken Johnson invites those who have terms expiring at the end of the year to come to January's Board of Health meeting to be recognized for their service.

Neil Garner requests members who are at the end of their term to write a letter to the appropriate commission or council asking to either be reappointed or saying they will

be stepping down. It is up to the council or commission to recruit to fill the vacancy. Those up for reappointment are Ken Johnson, Dave Holmstrom, Jan Zogmaister, Tina Kelley, and Jaime Grandpre.

Public comment

Claudia Price will be retiring January 15, 2015 after twenty six years and comments that she has loved her job and appreciates working with the board members.

The meeting adjourns at 4:55 p.m. Next meeting is scheduled for January 26, 2014 at 4:00 p.m.