

**WEBER-MORGAN BOARD OF HEALTH
MINUTES OF MEETING
September 28, 2015**

The Weber-Morgan Board of Health held its regular meeting on September 28, 2015 in the Health Department auditorium at 477 23rd Street. The meeting was called to order at 4:00 p.m. with Neil Garner presiding.

BOARD MEMBERS PRESENT:

Neil Garner, Chair	Dr. Frank Brown	Dr. Ken Johnson	Toby Mileski
Dave Holmstrom	Brent Taylor	Tina Kelley	James Ebert
Kerry Gibson			

BOARD MEMBERS NOT PRESENT:

Matt Bell	Logan Wilde
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STAFF MEMBERS PRESENT:

Brian Bennion	Kay Larrison	Dung Banh	Brian Cowan
Colleen Jenson	Jarelyn Cox	Cathy Bodily	JoAnn Wengreen
Bryce Sherwood	Jesse Bush	Lori Greene	Abby Weymouth
Ellen Seely	Jeralyn Perkins	Mandy Webb	
Jacob Matthews			

OTHERS PRESENT:

Chris Crockett – Weber County Deputy Attorney	Megan Schwinghammer	
Eli Johnson	Janae Duncan	Jesse Joseph

Welcome and Introductions – Neil Garner

Neil Garner calls the meeting to order at 4:01 p.m. and welcomes those in attendance.

Approval of Minutes of August 24, 2015 – Neil Garner

Motion Passes

A **MOTION** is made by **Toby Mileski** and **SECONDED** by **Ken Johnson** to approve the minutes as written. The **MOTION** passes unanimously.

Tobacco– Prevention and Control Program

Information Only

Recognition Award – Janae Duncan

Janae Duncan and **Jesse Joseph** report that the Weber-Morgan Health Department Tobacco Prevention and Control team received a recognition award at the annual State Tobacco Conference. The award for Excellence in Policy Work was given to both Weber-Morgan and Utah Counties for their efforts in taking the e-cigarette policy a step further and addressing not only manufacturing, but also compliance checks thus helping Utah stand out as a national leader in e-cigarette policies. **Janae Duncan** also recognizes the Board and Health Director Brian Bennion for their support in moving forward with these policies and says the decline in numbers is encouraging. **Neil Garner** gives reference to Anna Guymon as being a part of the team as well.

Review of Mitigation Plan-Cathy Bodily/Eli Johnson

Information Only

Cathy Bodily explains that the Mitigation Plan is being updated as required by FEMA, part of which is updating the mitigation strategies. **Eli Johnson**, from Weber County Homeland Security says that for two years the county has been working on rewriting the Pre-Disaster Mitigation Plan in order to qualify for a grant funding revenue through

FEMA. The three major disaster plans that are offered by FEMA are the Public Assistance Program to rebuild after a disaster and the less known Pre- and Post- Disaster Mitigation grant funding programs. He states that after the 2011 floods while going through the Public Assistance Program, they noticed there were problems with the grant funding stream such as having to be a victim of a disaster with the infrastructure damaged or destroyed by that disaster. The grant funds are made available to a government agency or special taxing district allowing for repair or rebuild of infrastructures to the same state as they were prior to the disaster. This means that if a 6.5 earthquake destroys a structure, public assistance money would be made available to the district to repair the building to withstand a 6.5 quake, but not to enhance the structural integrity. Pre- and post- Disaster grant programs would allow application for grant funding before a disaster occurs, without having to be the victim of a disaster and allowing for improvement before a disaster occurs. Post-Disaster programs also provides secondary money in the event that a disaster does occur. He outlines the timeline as having just finished up a 30 day public comment period in Weber County, with cities and special taxing districts participating. A draft was submitted to the state in which they have a 30 day window to review and make recommendations. It is anticipated that there may be changes to the plan once they get feedback and ideas from the public comment. After that, the plan will be submitted to FEMA Region 8 in Denver. The plan would then be presented to the Board of Health for formal adoption as a mitigation or infrastructure protection plan for Weber-Morgan Health District in December or January with action items specific to the health department. More information about this mitigation plan will be sent to board members.

Community Health Assessment Update- Brian Bennion/Jacob Matthews Information Only

Brian Bennion reports that the health department is just a few weeks away from completing a draft of the Community Health Assessment (CHA) and will give a presentation to a group of partners at McKay Dee Hospital to get their feedback. **Jacob Matthews** gives a presentation on what the CHA is and how data which is collected can benefit the health department in evaluating the health needs of the community. This will include things that are going well and what opportunities there are for improvement. Weber County has a low prostate cancer rate when compared to the state and surrounding counties. Suicide rates could be improved as Weber County has higher numbers than the state average. Weber-Morgan Health Department (WMHD) has received grants from the Utah Department of Health and National Alliance on Mental Illness to help reduce suicides in the Weber-Morgan health district. WMHD has trained staff on suicide awareness and have four staff trained on suicide prevention. Other things that have room for improvement are childhood obesity in Ogden School District and air quality. The amount of days that air quality exceeds 100 on the Air Quality Index (AQI) is declining in Weber County, but the AQI numbers is also higher on those days. Morgan County has been the healthiest county in Utah and among the healthiest counties in the U.S. with Weber County as the sixteenth healthiest county of the twenty-seven Utah counties evaluated. The CHA has helped WMHD get a greater perspective of the needs and challenges of the community. Final draft of CHA will be presented at the November Board meeting.

2016 Budget Presentation/Fee Schedule Approval-Kay Larrison Information Only/Motion Passes

Kay Larrison hands out 2016 Budget projection and fee schedules. She states that Weber County sends a template for the department which is divided between the department's five divisions. She explains that immunization fees are adjusted as they are bought throughout the year using a formula of cost of vaccine plus \$15 administration fee. Questions are answered as to whether costs are a barrier for immunizations, how

people who have no insurance or are underinsured can receive needed vaccinations, and how to meet the community's needs. Elementary and Jr High Schools in both Ogden and Weber School Districts are visited by our clinic to give flu shots as well as offering current 6th graders shots that are needed to enter 7th grade. Weber-Morgan's immunization rate is one of the highest in the state with school children being 92-96% immunized. One challenge is the ease in filing a personal exemption from immunizations, and the state may try to standardize the way in which these are granted. The health department gives parents reliable resources to educate and help offset misconceptions and incorrect information found on the internet and social media. STD medications have been added to the fee schedule and other services have been entered with more detail. A **MOTION** is made by **Ken Johnson** and **SECONDED** by **Tina Kelley** to approve the 2016 Fee Schedule. The **MOTION** passes unanimously. **Kay Larrison** explains that the Board of Health Finance Committee has gone over the projected 2016 budget and the revenues were built to restore \$200,000 of the tax revenue from Weber County with guidance from the Clerk Auditor's office. The health department is budgeting for a full twelve months of revenue for new contracts received in 2015. One large program is Nurse Family Partnership (NFP) for home visitations. She explains that the multiyear grants are anywhere from two to four years with none going beyond the year 2020. Fifty-five percent of revenue is made up of contracts, and past history shows that contract dollars have increased but fees have remained consistent. Expenses are largely salaries and benefits but does not include any COLA or merit step increases. Health department staff has increased by twelve people in 2015 due to major grants such as the NFP and EPICC 1422 grant. Training and travel has gone up largely because of grant requirements or mandated by law for staff education. She states that insurance went up substantially because liability rates have increased and there was an increase in our operating expense exposure. As far as controlled assets, there is planned replacement for computers, desk phones, and printers. The department will spend \$111,000 of fund balance for normal operations. There is some equipment in capital projects that will reduce the fund balance an additional \$133,000 for planned vehicle replacement, copier upgrades, and planned replacement of one of six compressors. First floor remodeling to provide more office and storage space is also planned so that at the end of 2016, there will be 2.7 million in the fund balance. 2017 projections expect operating costs to remain fairly stable unless new grant opportunities arise and also has \$500,000 plus to put towards the second floor of the annex building. The department also agreed to pay for a portion of the new accounting system being installed at Weber County and prepay for five years of maintenance totaling \$286,000. There is discussion about the concern in the drop in the fund balance, how it is mandated to be around twenty to twenty-five percent of operating costs, the amount of revenue the department receives for interest from the fund balance and how it is distributed throughout the county, changes in mill levy rates and the drop of \$400,000 this year, and whether some programs should be eliminated. There is talk about pulling grant money out of the budget to see what we have to cover that isn't covered by grants to make it clearer. Programs that used to be funded that are not funded anymore but are worth keeping may need to be modified. The mandated sexually transmitted disease (STD) program receives \$25,000 in grant funding but spends \$150,000 a year. The numbers for STD's have decreased and there is worry that if the program is reduced, numbers will probably go back up. Whether the fee schedule is comparable to other counties and if it is a source of revenue is discussed. Caution is expressed to not use it as a revenue source. Board members still have questions as to the general structure of the budget. The finance committee has worked diligently and recommends this budget to the commissioners. Since the proposed budget will be going to the Commissioners and possibly changed, the Board asks it to be put on the October agenda as an action item to

approve it. Information on historical mill levy for the last fifteen to eighteen years will be sent to board members.

Directors Report- Brian Bennion
Monthly Leadership Report

Information Only

Brian Bennion explains that the health department had a ‘Don’t put Drugs down the Drain’ campaign where an event was held to collect prescription drugs. This encourages people to take prescription drugs to pharmacies or a drop off location. Handouts will be going to all pharmacies.

Chairman’s Report

Neil reminds board members to get a flu shot. He had the opportunity to work with the Northern Utah HOPE (NUHOPE) Task Force, a school-based program which brings awareness to suicide prevention. Students are taught how to work with their peer groups and help their friends. He also had the opportunity to work with Cathy Bodily at the Disaster Preparedness Fair at the Ogden ATC in which he gave a presentation on pediatric disasters, and was able to attend a presentation that Dung Banh and her group gave about the Nurse Family Partnership Program and says they did a wonderful job.

Toby Mileski says a citizen has been able to sell air gaps to prevent chemicals from getting into the culinary water and now the health department won’t allow it. **Brian Cowan** explains that part of an inspection is to check the back flow prevention devices installed which would include an air gap system. He says that inspectors run into companies providing chemicals to restaurants who develop a new dispenser and install them but without the proper back flow certification. They are then asked to retrofit or reinstall a correct one. Mayor Mileski will provide more information to Brian Cowan.

Public comment

No public comment

The meeting adjourns at 5:42 p.m. The next meeting is scheduled for October 26, 2015 at 4:00 p.m.