

**Weber-Morgan Board of Health
Minutes of Meeting
January 25, 2016**

The Weber-Morgan Board of Health held its regular meeting on January 25, 2016 in the Health Department auditorium at 477 23rd Street. The meeting was called to order at 4:00 p.m. with Neil Garner presiding.

BOARD MEMBERS PRESENT:

Neil Garner, Chair	Dr. Ken Johnson	Kerry Gibson	James Ebert
Matt Bell	Tina Kelley	Logan Wilde	Dave Holmstrom
Toby Mileski	Brent Taylor		

BOARD MEMBERS NOT PRESENT:

Dr. Frank Brown

STAFF MEMBERS PRESENT:

Brian Bennion	Kay Larrison	Lou Cooper	Brian Cowan
Michela Gladwell	Michelle Cooke	Dung Banh	Colleen Jenson
Jarelyn Cox	Bryce Sherwood	Jesse Bush	Cathy Bodily
Lori Buttars	JoAnn Wengreen	Travis Olsen	Sunny Hayes
Mandy Webb	Lori Greene	Ellen Seely	Sheri Winn
Pedro Lozano			

OTHERS PRESENT:

Chris Crockett – Weber County Deputy Attorney
Kristy Jones-McKay-Dee Hospital Carlo and Julie Sacco-Carlo's Produce

Welcome and Introductions – Neil Garner

Neil Garner calls the meeting to order at 4:00 p.m. and welcomes those in attendance.

Approval of Minutes of November 23, 2015 – Neil Garner Motion Passes

A **MOTION** is made by **Ken Johnson** and **SECONDED** by **Dave Holmstrom** to approve the minutes as written. The **MOTION** passes unanimously.

Board of Health Elections-Neil Garner Motion Passes

Neil Garner opens the floor for nominations for Chair and Vice-Chair for this Board of Health. A **MOTION** is made by **Toby Mileski** and **SECONDED** by **Brent Taylor** to nominate Logan Wilde as Chair. A **MOTION** is made by **Tina Kelley** and **SECONDED** by **Ken Johnson** to nominate Neil Garner to continue as Chair. A vote is cast with 6 votes for Logan Wilde and 4 votes for Neil Garner. A **MOTION** is made by **Kerry Gibson** and **SECONDED** by **Matt Bell** to nominate Neil Garner as Vice-Chair. The vote is unanimous.

Budget Approval-Kay Larrison

Motion Passes

Kay Larrison explains that the County Commission approved the overall 2016 budget on December 22nd and one item has changed since the budget was presented to the Board back in September and October. As reported, the health department had taken an unexpected \$200,000 tax cut but the final budget reflects a corresponding reduction in administrative expenditures of \$200,000. The numbers for 2015 are not in yet and will be presented in the April Board of Health Annual Meeting. The fund balance was projected to be at \$2.9 million at the end of 2015. In 2016 approximately \$1 million will be spent from that fund for a new roof, the parking lot to the east, general operations, and the annex. This puts the department at 17% of the fund balance of 2016 revenues instead of the 20% which is what the department would prefer. She says that with the new Chair election, reappointments for the finance committee will be needed. **Neil Garner** expresses his gratitude for the finance committee and says it was good to work together as a team to look in depth at data and get information to board members. There is a **MOTION** by **Ken Johnson** and **SECONDED** by **James Ebert** to approve the 2016 budget. The **MOTION** is unanimous. **Brian Bennion** mentions that the finance committee has had the Chair and Vice-Chair as part of the committee and asks if the Board would like to continue this way. The Board agrees that Logan Wilde be on the committee as Chair and Neil Garner as Vice-Chair.

Community Health Assessment-Brian Bennion

Information/Motion Passes

Brian Bennion reports that the Community Health Assessment (CHA) is ready to finalize and make available to the community. **Brent Taylor** comments on how professional it looks and questions how it will be shared and utilized. **Brian Bennion** says the department would like to get it out to the community by including it in city liaison meetings, and having it available in libraries and through community partners. Other agencies have already expressed interest in the information and data included in it. It will be used internally at the health department by setting a few priorities to reach out to partners and help close gaps in order to meet the needs of the community. He goes on to say it will be discussed at the April Board of Health meeting to get feedback from the Board before moving forward. A **MOTION** by **Brent Taylor** and **SECONDED** by **Toby Mileski** to approve the Community Health Assessment. The **MOTION** passes unanimously.

Friends of Public Health Presentation-Lori Buttars

Information Only

Lori Buttars reminds board members that Dr. Laura Santurri was previously awarded a Friends of Public Health Award for her contribution towards the CHA. She introduces Kristy Jones from Intermountain Health Care. Kristy started the Northern Utah HOPE (NUHOPE) Coalition in 2007 and continues to help educate the community on suicide prevention. She arranges all speakers for town hall meetings and helps train people. The health department would like to recognize her for her work both on the CHA and in the community. **Lori Butters** then introduces Carlo and Julie Sacco, owners of Carlo's Produce on 30th and Washington Boulevard. She says they have been a staple in our community for nearly 85 years

bringing healthy and nutritious foods to our most at-risk population. It was noticed by a participant in the PhotoVoice display who grew up in the neighborhood and says how it literally saved lives by giving people a healthy food alternative amongst the many fast food restaurants and convenience stores. The health department would like to recognize them for being an oasis in the downtown area.

Health Annex Update-Brian Bennion

Information Only

Brian Bennion states that the lease agreement draft has been updated and reviewed. **Toby Mileski** says that 911 met today and this will be on the Weber Area Council of Governments agenda for next week's meeting. Then 911 will include it on their next agenda with 2 items left to be agreed upon. Then it will come back to the Board of Health. He reports that interviews for a construction company and architect will be held this Thursday.

Air Quality Advisory Committee Reappointment-Brian Cowan Information Only

Brian Cowan explains that there are 3 members of the Air Quality Advisory Committee (AQAC) whose terms expired at the end of 2015. They are David Chaffee, Kevin Lott, and Rusty Spinden who have all expressed interest in being reappointed, however David Chaffee has a scheduling conflict with the present time of the meetings. There is discussion about creating a reappointment policy, asking expiring committee members to reapply, posting vacancies on the website, and circulating applications to Board of Health members before the meeting so they could give a short explanation if recommending someone. **Chris Crockett** offers to assist in drafting and formalizing a policy. This will be sent to the Air Quality Work Group for review before February's Board of Health meeting.

EPICC 1422 Presentation-Sunny Hayes/Travis Olsen

Information Only

Sunny Hayes and Travis Olsen give a PowerPoint presentation on the EPICC 1422 Grant which is Healthy Living through Environmental Policy and Improved Clinical Care (EPICC). **Sunny Hayes** gives an overview and explains that there are 2 component areas to the program which are Healthcare Partnerships and Community Outreach. The program addresses physical activity, obesity, nutrition, and chronic disease prevention. She explains strategies and goals on how to combat the high rate of heart disease deaths, hypertension, diabetes and prediabetes of the Weber-Morgan health district. With the support of the YMCA, Weber County will be the first county north of Salt Lake to have a CDC recognized prediabetes specific program. **Travis Olsen** gives highlights on partners and outreach programs associated with the 1422 Grant and lists ways that working with community outreach has helped create a healthy environmental change in the community. The program has been able to fund 3 cities to complete street policy workshops and contributed \$1,500 for an Active Transportation Benefits Study to be completed this year. He says that the study is seeking input concerning economic, environmental, and health benefits and to contact Brian Bennion if board members have any information they would like to offer. They answer questions about the fresh market healthy checkout, Wayfinding Coalition,

and how Utah Indicator Based Information System (IBIS) collected data. There are comments about staying connected to partners and being aware of social economic issues in that a population may need active transportation but may not be the ones who would use it. **Matt Bell** states that he appreciates their efforts in this program and **Brent Taylor** says he is looking forward to doing the active transportation planning since North Ogden has been one of the cities selected.

Directors Report- Brian Bennion

Information Only

Brian Bennion expresses appreciation for support from the board and staff members.

2015 Accomplishments: He reports on 2015 accomplishments such as completing the CHA and updating the Strategic Plan. He recognizes how staff did a wonderful job working with retailers and manufacturers in implementing the E-cigarette Regulation and educating community members about e-cigarettes by reaching out to schools. There were 19 illegal sales to minors out of 159 compliance checks in 2015 which is a rate of 12%, showing there is still work to do but it is improving. He has met individually with staff from Nursing and Health Promotion as well as 7 cities through the city liaison program. Air quality was addressed through the Board, AQAC, and also the Work Group with good discussions on the issues. He also met with I/M stakeholders and identified areas to work on quality improvement. A new grant for the Nurse Family Partnership Program was received and now have plans to expand in 2016. The health department implemented an immigration exam service and had 67 clients in 2015. They are the only health organization to offer this service in Weber and Morgan counties. Other accomplishments include helping to develop a lease for 911 in the health annex and updating and refining the health department's website.

2016 Goals: **Brian Bennion** mentions committees he will serve on and goals he has for 2016. There is discussion about the immigration exams, and reviewing progress of department goals on a quarterly basis. Since suicide is double the national average, there will be more effort to determine causes and how best to address this. There is also discussion on accreditation, updating the bylaws, and how best to use social media or other mediums in getting the word out to the public.

SNS Exercise: **Cathy Bodily** informs the Board that a full scale exercise for the Strategic National Stockpile will be March 17th. She outlines the event and invites anyone interested in participating to get with Brian Bennion for more information.

Brian Bennion updates the Board on 2 medical marijuana bills and says that the state health department and local health officers plan to draft a letter to support Senator Vicker's bill. Board members state that they would sign a letter of support as well. Brian will send information of the bills to them. Other public health bills to watch include making the Salt Lake Airport smoke free and raising the age limit for tobacco use from 19 to 21.

Neil Garner tells the Board that Health Officer Brian Bennion has been elected President of Utah Association of Local Health Departments and will represent health departments at a state level. Mayor Taylor has requested to attend the NALBOH Conference and if anyone else is interested let

Brian or Logan know. It is August 10-12 in St Louis, Missouri.

Chairman’s Report-Neil Garner

Information Only

Neil Garner says it has truly been an honor to serve as Chair of this Board and enjoyed working with the health department members, being out in the community and giving his support. He says he has learned a lot, appreciated the time he served as Chair, and says Logan Wilde will do a great job.

Public comment

No public comment

Executive Closed Session – Neil Garner

Motion Passes

Neil Garner requests a motion to enter into closed session to discuss the Health Officer’s evaluation and compensation. A **MOTION** is made by **Logan Wilde** and **SECONDED** by **Matt Bell**.

A roll call vote is taken.

Dave Holmstrom	Aye
Logan Wilde	Aye
Toby Mileski	Aye
Matt Bell	Aye
Tina Kelley	Aye
Neil Garner	Aye
Ken Johnson	Aye
Brent Taylor	Aye
Kerry Gibson	Aye
James Ebert	Aye

The motion passes.

Reconvene Regular Meeting – Neil Garner

Motion Passes

A **MOTION** is made by **Logan Wilde** and **SECONDED** by **Matt Bell** to close the Executive Closed Session and a **MOTION** is made by **Logan Wilde** and **SECONDED** by **Dave Holmstrom** to reconvene the public meeting of the Board of Health. The **MOTIONS** pass unanimously.

Recommendation Regarding Health Officer

Motion Passes

Evaluation and Compensation – Neil Garner

A **MOTION** is made by **Toby Mileski** and **SECONDED** by **Matt Bell** to award a merit increase as outlined in the contract for Health Officer Brian Bennion. The **MOTION** passes unanimously.

The meeting adjourns at 6:05 p.m. The next meeting is scheduled for February 22, 2016 at 4:00 p.m.